



CAPITAL DEVELOPMENT & IMPROVEMENTS 2019 GRANT APPLICATION

Please send completed applications to:
Greene County Tourist Promotion Agency
19 S. Washington Street
Waynesburg, PA 15370

- Applications must be typed. Forms may be found under Partner Access on our website, www.VisitGreene.org.
- There is no guarantee that any grant application will be funded.
- All grants require documentation of at least a 25 percent matching funds.
- Be sure to review all pages of the application and guidelines and complete as appropriate to your request.
- ***The completed application must be in the agency's office by 4:00 p.m. on Friday, January 4, 2019.***

Applicant Information

Business Organization Name: _____

Contact name and Title: _____

Mailing Address: _____

City: _____ State: _____ Zip: _____

Phone Number: _____ Email: _____

Website: _____

Grant Request: \$ _____ Matching Funds: \$ _____

Project Information

Project Name: _____

Start Date: _____ End Date: _____

Location: _____

Project Information

Identify whether the effort is new or an expansion. Explain how the project reaches new audiences and draws awareness to the tourism destination.

What about this project will attract visitors from outside the local region?

Will the project increase the number of overnight stays at Greene County hotels and motels? If so, how would you gather this data during the duration of the project?

Identify the need that the project will address, the area to be served and what benefits will the project provide.

Does the project have any user fees or is it free to the public?

If the project entails any construction, please provide any preliminary plans or renderings and address any legal concerns. Detail who will own any new amenities.

Provide a detailed timeline for the project. Indicate the organization and/or persons responsible for each item, and include the completion date.

How will this endeavor bring a financial benefit to the local region? Provide a projected impact analysis including data sources to support it.

Describe in detail how the project will be sustained beyond the initial funding period. Identify efforts, funding and plans that have been made for future sustainability.

How will your organization measure the effectiveness of your capital improvement to capture visitation from beyond Greene County?

Proposed Budget

Expenses	Detailed Description	Amount
Total Expenses		

Income	Detailed Description	Amount
Total Income		

Table of Matching Funds

Per state regulations (Act 18 of 2016), all grant requests must provide documentation of at least a 25 percent matching fund. The Matching Fund is a requirement as the Tourism Grant cannot be the singular financial support of an event or project. However, the match does not have to be entirely in cash, in-kind contributions may also be considered. See page 3 of the GCTPA Grant Guidelines for more information.

List all match funding sources below. Support letters for financial commitments listed below should be included.

Organization Providing Funds	Amount	Letter of Commitment Included
Total Matching Funds		

Agreement

I/We affirm that all information in this application and all attachments are true and correct to the best of my/our ability, and that the receipt of any grant funds relative to this request will be used for the purposes detailed within this application. I/We guarantee that I/we will abide by the Tourism Grant Guidelines and all local, state, and federal regulations as they apply. I/We understand that if the stated event or project is not held or completed within the approved timeframe, disbursed grant funds will be reimbursed to the Greene County Tourist Promotion Agency.

Authorized Signature: _____ Date: _____

Name (print): _____ Title: _____